

AGENDA
REGULAR MEETING – LAFAYETTE TOWNSHIP BOARD OF EDUCATION
MAY 12, 2021 – 7:00 p.m.

CALL TO ORDER

In compliance with P. L. 1975, Chapter 231, this meeting has been advertised in the NJ Herald on January 18, 2021 as part of the annual notice stating the time, place, and location of the meeting. Notice was also sent to the Star Ledger January 18, 2021. as well as posted in the School on January 18, 2021 and the Municipal Building on February 3, 2021. Notice was also posted on the Lafayette Township School website on January 18, 2021. Notice of returning to in person meetings was published in the NJ Herald, posted at the Municipal Building, in the School, on the Lafayette Township School Website and send to Star Ledger on May 6, 2021.

FLAG SALUTE

MISSION STATEMENT

Our mission is to provide quality education through shared responsibility in a safe supportive environment for all students to meet the challenges of a global society.

We are committed to providing a positive learning environment that meets the intellectual, social, physical and emotional development of all students. All members of the educational community provide instruction that allows each student the opportunity to reach their fullest potential, promote lifelong learning, make wise use of knowledge and become caring and responsible citizens in a global society.

ROLL CALL

Josh Aikens
Rebecca Brown
Lisa Carlson
Fredrick Greaver
Melissa Geaney
John Kanson
Karen Mitchell
Erin Vogler
Vacant Seat

BOARD MEMBER INTERVIEW

PRESENTATIONS

Recognition of Awards:

- Superintendent Roundtable Award Winner
 - o Miguel Cantu
- New Jersey School Boards Award Winner

Third Quarter Honor Roll, High Honor Roll, Character Education Awards

ESSER II Grant

MINUTES

Motion to approve the minutes of the Regular Meeting of April 28, 2021 and the Executive Session minutes of November 11, 2020, December 9, 2020, February 10, 2021, March 17, 2021 and April 28, 2021.

OPEN TO THE PUBLIC(Agenda Items)

Meeting Open to the Public

Pursuant to Board Policy 0164 and 0167 Roberts' Rules of Order shall govern the Board of Education in its deliberations and in the conduct of its meetings. As such, all comments from the public and from other members of the Board should be directed to the Board President who is responsible for presiding over the meeting. The President shall direct all inquiries or comments to the appropriate Administrator or Board member for response, after all members of the public have had an opportunity to speak. The Board/Administration may not have a response for all inquiries at the public meeting. In those circumstances, a response will be provided in a timely manner. Per Board Policy, if it appears that the public participation will exceed 30 minutes, the Board President may impose a three minute time limit per speaker at the beginning of the public participation portion of the meeting. Moreover, the President may interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant. In addition, the President may request any individual to leave the meeting when that person does not observe reasonable decorum, whether the person is at the microphone or at any other place in the meeting room or building. New Jersey law prohibits any person from disrupting a public meeting. Law enforcement will be contacted if a person disrupts the meeting and fails to desist after being directed to do so by the Board President or Superintendent. Finally, out of respect, we ask that you refer to our administrators or staff members by their titles, such as Doctor, Mr. or Mrs. Thank you.

REPORT OF THE CHIEF SCHOOL ADMINISTRATOR

As last week was Teacher Appreciation Week, I would like to extend our deepest thanks and gratitude to our amazing staff who have made this year such a successful learning experience for all students! The care and dedication shown by our staff has allowed our students to continue to move forward in their learning at high levels of achievement in spite of the pandemic. Thank you to our terrific PTO, parents, and community members for all of their wonderful treats and special prizes to our staff throughout the week. It was incredible to see the outpouring of support for our staff!

I am happy to report that this year's 8th grade graduation will occur in person. The program is being designed to be held outside at the pavilion with parents, guardians, and staff seated distanced in the adjoining fields. Should there be inclement weather, the event will be moved indoors. We are thrilled to be able to celebrate the many accomplishments of our graduates during this difficult time.

Our May Board of Education meeting is always a joyful meeting when we have the opportunity to recognize the many wonderful accomplishments of our terrific students and staff. I would like to congratulate each of the recipients included below. Congratulations to all recipients on a job well done!

Recognition of Awards

- Superintendent Roundtable Award Winner
 - o Miguel Cantu
- New Jersey School Boards Award Winner
 - o Xavier Morales
- Teacher of the Year
 - o Kelly Salerno
- Educational Services Professional of the Year
 - o Karen Roccisano
- Retirement Acknowledgments
 - o Janet Finnegan
 - o Patricia Ehrhardt
 - o Gerry Corsaro

Drills: None

HIB Summary Report

EXECUTIVE SESSION

An Executive Session will be held for the purpose of Student Matters.

ADMINISTRATIVE ITEMS

1. Motion to accept the HIB Summary Report from April 28, 2021.

SHARED SERVICE AGREEMENT

Motion(s):

1. Motion to approve the Business Services Subcontractor's Agreement with Sussex County Educational Services Commission for the period July 1, 2021 through June 30, 2022 as per attached Document A.

ACTION ITEMS – APPOINTMENTS FOR 2021/2022 SCHOOL YEAR

1. Motion to appoint Erin Siipola as Business Administrator/Board Secretary for the period July 1, 2021 through June 30, 2022.
2. Motion to appoint Toni Grisaffi as Treasurer of School Monies for the 2021/2022 school year.
3. Motion to appoint R&L Data as computer service provider for payroll functions from July 1, 2021 through June 30, 2022.
4. Motion to appoint CDK Systems Inc. as budgetary software provider for the 2021/2022 school year.

5. Motion to appoint the NJ Herald and the Star Ledger as the official newspapers for Board of Education advertisements for the 2021/2022 school year.

6. Motion that the following banks be designated as depositories of school funds for the 2021/2022 school year:

Lakeland Bank First Hope Bank Sussex Bank
 Valley National Bank

7. Motion to approve all Lakeland and First Hope bank accounts with the authorized signatories for the 2021/2021 school year as listed below:

<u>Bank Account</u>	<u>Account Number</u>	<u>Required Signatures</u>	<u>Signers</u>
General	115003541	3	Board President Board Secretary Treasurer
Agency	115003614	1	Treasurer Board Secretary
Payroll	657404798	1	Treasurer Board Secretary
Referee	111002958	2	Board Secretary Assistant Principal Secretary to Superintendent
Unemp. Comp.	657404828	1	Treasurer Board Secretary
Cafeteria	115003630	2	Board Secretary Assistant Principal Secretary to Superintendent
Student Activity	657405867	2	Board Secretary Assistant Principal Secretary to Superintendent
Fund Raiser	657404550	2	Board Secretary Assistant Principal Secretary to Superintendent

8. Motion to adopt the existing policies and bylaws.

9. Motion to approve the following resolution:

Whereas, there exists a need for various professional services, and

Whereas the Public School Contracts Law (NJSA 18A:18A-5) requires that a resolution authorizing the contracting of professional services without competitive bid be adopted; now, therefore be it resolved that for the 2021/2022 school year that the following professional services appointments without competitive bidding in accordance with NJSA 18A:18A-5 be approved:

Architect – Parette Somjen - \$167 per hour

Occupational Therapy Services – Deborah Grimm - \$77 per hour

Attorney – Schenck, Price, Smith & King, LLP- \$175 per hou

10. Motion to approve the respective designated persons as follows:

Affirmative Action Officer/Gender Equity Officer – Thomas Shuman
 Asbestos Hazard Emergency Response Act Contact Person – George Geuther
 Right to Know Compliance Officer – Erin Siipola
 Privacy Officer – Erin Siipola
 Custodian of Records – Erin Siipola
 Qualified Purchasing Agent – Erin Siipola
 504 Officer – Gerard Fazio
 OSHA Lockout/Tagout – George Geuther
 IPM – Nikki Havens
 Liaison for Homeless Children – Melissa Hansen
 Public Agency Compliance Officer- Erin Siipola
 Title IV Officer – Jennifer Cenatiempo

11. Motion to approve all the following written curricula as currently stated and that any revisions be formally adopted at future meetings:

Art	K-8
Social Studies	K-8
World Languages	K-8
Math	K-8
Computers	K-8
Technology	K-8
Science	K-8
English /Language Arts	K-8
Comprehensive Health & Physical Education	K-8
Visual & Performing Arts	K-8
21 st Century Life & Careers	K-8
Exceptional Learner & Library Media	K-8
Preschool Teaching & Learning	P

12. Motion to approve all textbooks currently in use and that any revisions be formally adopted at future meetings.
13. Motion to approve submission of a waiver for a full-time non-teaching Principal.
14. Motion to approve bonding for the Board Secretary and the Treasurer of School Monies for the 2021/2022 school year per state law requirements.
15. Motion to permit the School Business Administrator/Board Secretary to audit and approve any account and demand to be paid prior to presentation to the Board. Any such approval shall be presented to the Board for ratification at their next meeting as per NJSA 18A:19.
16. Motion that George Morville of the Morville Agency, a division of Bollinger, Inc. be appointed as the general insurance agent of record for the 2021/2022 school year.
17. Motion to approve readoption of and continued participation in our Section 125 Plan/Premium Conversion Plan which allows cash in lieu of health benefits and pre-tax contributions and to reaffirm the hours necessary to qualify for benefits at 28 hours per week and continued participation in the Flexible Spending Account administered by Horizon Blue Cross Blue Shield.
18. Motion to allow the following tax shelter annuities to market their product to district employees:
 Equitable Life Assurance Company
 NEA 403b Plan

19. Motion to approve the total guidance and counseling program for the 2021/2022 school year for students in grades Pre-School to 8.
20. Motion to approve the Gifted and Talented Program for the 2021/2022 school year and to provide gifted and talented services to students identified as gifted and talented.
21. Motion to approve granting the Superintendent the authority to dispose of surplus equipment/supplies up to a value of \$1,000 by either sale, donation or disposal.
22. Motion to approve the use of volunteers in 2021/2022 school year and that these volunteers be covered under our insurance policy providing the volunteers receive prior approval by the Superintendent.

FINANCE/TRANSPORTATION/NEGOTIATIONS COMMITTEE REPORT

Report presented by: Mary Flaherty, Chair

Motion(s):

1. Motion to approve the Secretary’s Report dated March 2021. Pursuant to NJAC 6A:23A-16.10(c)3, I certify that as of March 31, 2021, no line item account has encumbrances and expenditures which in total exceed the line item amount appropriated by the Board of Education.

2. Motion to approve the Treasurer’s Report for the month ending March, 2021.
3. Motion to approve the following certification: Pursuant to NJAC 6A:23A-16.10(c)4, we certify that as of March 31, 2021, after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended and that sufficient funds are available to meet the districts obligations for the remainder of the fiscal year.
4. Motion to ratify transfer listed on Document B which were previously approved by the Superintendent.
5. Motion to approve the 2020-2021 Budget Report through May 13, 2021.
6. Motion to approve the Check List from April 30, 2021 through May 13, 2021 in the amount of \$392,478.56 as follows:

Non-checks (payroll/cafeteria/debt service):	\$ 274,688.81
Checks #6984–6995 (Lakeland Bank)	\$ 117,789.75

7. Motion to approve the tax levy schedule for the 2021/2022 school year as listed below:

<u>Month</u>	<u>General Fund</u>
July 2021	\$337,467.00
August 2021	\$337,467.00
September 2021	\$337,467.00
October 2021	\$337,467.00
November 2021	\$337,467.00
December 2021	\$337,469.00
January 2022	\$337,467.00

February 2022	\$337,467.00
March 2022	\$337,467.00
April 2022	\$337,467.00
May 2022	\$337,467.00
June 2022	<u>\$337,469.00</u>
Grand Total	4,046,600.00

8. Motion to approve the renewal with the Morris County Cooperative Pricing Council from October 1, 2021 – September 30, 2025, per document D.
9. Motion to approve the renewal with AmeriFlex for COBRA Administration for the 2021/2022 school year.
10. Motion to approve the submission of the ESSER II grant application.

POLICY/LEGISLATIVE COMMITTEE REPORT

Report presented by: Lisa Carlson, Chair

1. Motion to approve the first reading of the following polices and regulations:
 - P 1643 Family Leave
 - P 9270 Home Schooling and Equivalent Education Outside the School
 - R 9270 Home Schooling and Equivalent Education
2. Motion to approve the second reading of the following polices and regulations:
 - 0145 Board Member Resignation and Removal
 - 0164.6 Remote Public Board Meetings During a Declared Emergency
 - P 3431.1 Family Leave (M) (Abolished)
 - P 4431.1 Family Leave (M) (Abolished)
 - P 3431.3 New Jersey Family Leave Insurance Program (Abolished)
 - P 4431.3 New Jersey Family Leave Insurance Program (Abolished)
 - P 2415 Every Student Succeeds Act
 - P 2415.01 Academic Standards, Academic Assessments, and Accountability (M) (Abolished)
 - P 2415.02 Title I - Fiscal Responsibilities
 - P 2415.03 Highly Qualified Teachers (M) (Abolished)
 - P 2415.05 Student Surveys, Analysis, and/or Evaluations
 - P 2415.20 Every Student Succeeds Act Complaints (M)
 - P 4125 Employment of Support Staff Members
 - P & R 5330.01 Administration of Medical Cannabis
 - P 6360 Political Contributions
 - P & R 7425 Lead Testing of Water in Schools
 - P & R 7430 School Safety (M) (Abolished)
 - P 8330 Student Records
 - P 9713 Recruitment by Special Interest Groups

PERSONNEL/EDUCATION/PR COMMITTEE REPORT

Report presented by: Melissa Geaney, Chair

Motion(s):

1. Motion to approve based on the recommendation of the Superintendent the hiring of Stella Goyo-Shields as a part time .5 world language teacher BA 30 Step R \$4,384.68 effective May 13, 2021 through June 30, 2021.
2. Motion to approve based on the recommendation of the Superintendent the hiring of Allison Fanelli as a .7857 paraprofessional Step 2 with sub certification at a rate of \$12.99 per hour, effective upon completion of all required paperwork.
3. Resolved, that the Board hereby reduces employee I.D. #47301940 from full time status (1.0) to .7857 status, pursuant to N.J.S.A. 18A: 28-9, effective July 1, 2021, for reasons of efficiency and economy and be it further

Resolved, that, as a tenured employee, employee I.D. #47301940 shall be placed on the District's preferred eligibility list in the order of seniority for reemployment should the position become a 1.0 position in the future.

4. Motion to approve based on the recommendation of the Superintendent to move Becky Alcaro from part-time(.7857) to full time as a tenured staff member, BA30 Step J-K in the amount \$61,610 for the 2021-2022 school year.

* 20/21 Salary is based upon the negotiated agreement that expires June 30,2021.

5. Motion to approve based on the recommendation of the Superintendent to move Lauren Seibert from part-time(.7857) to full time a non-tenured staff member, BA Step B in the amount \$55.345 for the 2021-2022 school year.

* 20/21 Salary is based upon the negotiated agreement that expires June 30,2021.

6. Motion to approve based on the recommendation of the Superintendent, the following tenured contracts for the 2021/2022 school year as follows:

Name	Degree	Step	Longevity	Salary
Tracey Allen	BA45	U	\$1,500	\$81,890
Barbara Benincasa(.7857)	BA60	S	\$1,000	\$61,980
Kim Branham	BA	R	\$1,500	\$70,730
Brad Dragone	BA	M		\$61,660
Melissa Eldred	BA60	S		\$78,885
Nancy Estevez	BA30	R		\$73,730
Kim Mingle	BA	P	\$1,000	\$66,610
Maryann Guadagnino (.7857)	BA30	M	\$1,000	\$50,803
Linda Piela	BA	P		\$66,610
Kelly Salerno	BA30	Q	\$1,000	\$71,640
Bethany Sanders	BA	T	\$1,500	\$75,105
Andrea Serrecchia	BA15	P	\$1,000	\$68,110
Thomas Shuman	BA45	X	\$1,500	\$89,170
Vincent Synol	BA	N		\$63,260
Kara Tremain	BA30	R	\$1,500	\$73,730
Nicole Worthington	BA60	R	\$1,000	\$76,730

* 20/21 Salary is based upon the negotiated agreement that expires June 30,2021.

7. Motion to approve based on the recommendation of the Superintendent, the following non-tenured contracts for the 2021/2022 school year as follows:

<u>Name</u>	<u>Degree Step</u>	<u>Longevity</u>	<u>Salary</u>
<u>Lynne Antunucci(.7857)</u>	<u>BA30 C-D</u>		<u>\$46,234</u>
<u>Melissa Hansen</u>	<u>BA B</u>		<u>\$55,345</u>
<u>Melissa Grisback</u>	<u>BA30 O</u>		<u>\$67,910</u>
<u>Shannon Marchiano</u>	<u>BA B</u>		<u>\$55,345</u>
<u>Allison Nowicki</u>	<u>BA30 O</u>		<u>\$67,910</u>
<u>John Richter(.7857)</u>	<u>BA E-G</u>		<u>\$44,270</u>
<u>Corey Ryzuk</u>	<u>BA E-G</u>		<u>\$56,345</u>
<u>Stella Goyo-Sheilds(.5)</u>	<u>BA30 R</u>		<u>\$36,865</u>
<u>Robin Waldo</u>	<u>BA C-D</u>		<u>\$55,845</u>
<u>Karen Roccisano(.7857)</u>	<u>BA30 L</u>		<u>\$49,586</u>

* 20/21 Salary is based upon the negotiated agreement that expires June 30,2021.

8. Motion to approve based on the recommendation of the Superintendent, the following paraprofessional contracts for the 2021/2022 school year:

<u>Name</u>	<u>Degree</u>	<u>Step</u>	<u>Salary</u>
<u>Diane Maat</u>	<u>Sub Cert</u>	<u>12</u>	<u>\$15,275</u>
<u>Maria Peters</u>	<u>Teaching Cert</u>	<u>12</u>	<u>\$16,026</u>
<u>Susan Vitella</u>	<u><60 credits</u>	<u>12</u>	<u>\$14,525</u>
<u>Anna Cove</u>	<u>Teaching Cert</u>	<u>12</u>	<u>\$16,026</u>
<u>Samantha Ash</u>	<u><60 credits</u>	<u>1</u>	<u>\$12,502</u>
<u>Susan Webster</u>	<u>Sub Cert</u>	<u>12</u>	<u>\$15,275</u>
<u>Dana Elig</u>	<u><60 credits</u>	<u>2-3</u>	<u>\$12,753</u>
<u>Kim Alosio</u>	<u><60 credits</u>	<u>12</u>	<u>\$15,025</u>

* 20/21 Salary is based upon the negotiated agreement that expires June 30,2021.

9. Motion to approve based on the recommendation of the Superintendent, the following contracts for the 2021/2022 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
<u>Toni Grisaffi</u>	<u>Treasurer</u>	<u>\$ 5,117</u>
<u>Patti Hannemann</u>	<u>Secretary to Superintendent</u>	<u>\$45,900</u>
<u>Richard Gottemoller</u>	<u>Water/Wastewater Tech</u>	<u>\$ 4,847</u>
<u>Kenneth Klackowski</u>	<u>Part-time Custodian</u>	<u>\$15.00 per hour</u>
<u>George Geuther</u>	<u>Custodian</u>	<u>\$52,831</u>
<u>Nikki Havens</u>	<u>Custodian</u>	<u>\$42,447</u>

10. Motion to approve based on the recommendation of the Superintendent, Gerard Fazzio as a tenured assistant principal at an annual salary of \$92,007 for the 2021/2022 school year.

11. Motion to approve based on the recommendation of the Superintendent the following stipends for the 2021/2022 school year:

George Geuther-Blue Seal License-\$750; Underground Storage Tank - \$750; Health Insurance Buyout-\$4,000
Nikki Havens – Blue Seal License - \$750

12. Motion to approve Danielson 2007 model for teacher and certificated staff for the 2021/2022 school year.
13. Motion to approve the NJ Principal Evaluation for Professional Learning Tool for Administrative staff for the 2021-2022 school year.
14. Motion to approve the transfer of \$406 in the Fundraiser account from the Class of 2020 to the Class of 2021 with the approval of the 2020 planning committee.
15. Motion to approve the following workshops and professional development noting that mileage at .35 per mile and related travel expenses are an additional expense:

Staff Member	Workshop	Date	Cost
Melissa Eldred	ASHA Schools Connect 2021	7/14/21 – 7/26/21	\$149.00

BUILDING AND GROUNDS COMMITTEE REPORT

Report presented by: Karen Mitchell, Chair

Motion(s):

TOWNSHIP LIAISON REPORT

Report presented by: Josh Aikens and Karen Mitchell

OLD BUSINESS

NEW BUSINESS

1. Revision of Reopening Plan to allow 6th -8th grade students back into MPR for lunch as long as social distancing measures are in place.
2. Revision of Reopening Plan to allow 6th -8th grade students to have recess together when weather allows outside with masks and social distancing when possible.
3. District Goals for the 2021-2022 school year.

CORRESPONDENCE

RECOGNITION OF VISITORS / MEETING OPEN TO PUBLIC(General)

Meeting Open to the Public

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Board/Administration may not have a response for all inquiries at the public meeting. In those circumstances, a response will be provided in a timely manner. Per Board Policy, if it appears that the public participation will exceed 30 minutes, the Board President may impose a three minute time limit per speaker at the beginning of the public participation portion of the meeting. Moreover, the President may interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant. In addition, the President may request any individual to leave the meeting when that person does not observe reasonable decorum, whether the person is at the microphone or at any other place in the meeting room or building. New Jersey law prohibits any person from disrupting a public meeting. Law enforcement will be contacted if a person disrupts the meeting and fails to desist after being directed to do so by the Board President or Superintendent. Finally, out of respect, we ask that you refer to our administrators or staff members by their titles, such as Doctor, Mr. or Mrs. Thank you.

EXECUTIVE SESSION

An Executive Session will be held for the purpose of Personnel.

ADJOURNMENT